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UNITED STATES GOVERNMENT

# Memorandum

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TO : Director of Training

DATE: 22 June 1965

FROM : Chief, Intelligence School

SUBJECT: Weekly Activities Report No. 15  
15 - 21 June 1965

1. On 14 June Chief IS gave a brief introductory talk to the Introduction to Intelligence class and returned in the afternoon to give the briefing on the "History of U.S. Intelligence."

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2. On 14 June Chief IS met with [redacted] to discuss possible OTR utilization of space in a new building in Rosslyn. Chief IS suggested that the Management Training Faculty be moved to the new building and given appropriate office and classroom space. [redacted] is following up on this proposal.

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3. On 15 June Chief IS and PO/TR discussed the Intelligence School Table of Organization and agreed upon the allocation of available positions to the various Faculties. This involved minor changes in slot assignments, which will be made on the official tabulation of positions.

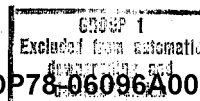
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Attachment: Reports

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NEXT REVIEW DATE: \_\_\_\_\_  
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DATE: *26-1-82* REVIEWER: *026199*

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# Memorandum

TO : Chief, Intelligence School

DATE: 21 June 1965

FROM : Chief, Orientation Faculty

SUBJECT: Weekly Activities Report No. 15  
14 - 18 June 1965

## 1. N.S.A. Briefings

The first of these five scheduled briefings will take place at N.S.A. this Wednesday, with Mr. Kirkpatrick as the featured speaker. The Director of Training will introduce the program. A tentative schedule for the entire series has now been drawn up. Messrs. Cline and Wheelon have already accepted invitations for later briefings in the series.

## 2. CT Orientation (Introduction to Intelligence)

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[redacted] on 16 June to discuss the Clandestine Services portion of this course with [redacted]. Agreement was reached as to which areas of instruction should be covered during the first two weeks up here, and which should be delayed until the Operations and Operations Familiarization courses begin. We expect to have the final draft of this two-week schedule in shape by the end of this week.

## 3. Special Course for War College Candidates

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Discussions have been held with [redacted] and [redacted] about the portions of this four-day course which they will be handling. They will be responsible for some of the material covered by [redacted] last summer. This course will be held 19-22 July in Room 803.

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## 4. Special Lectures and Briefings

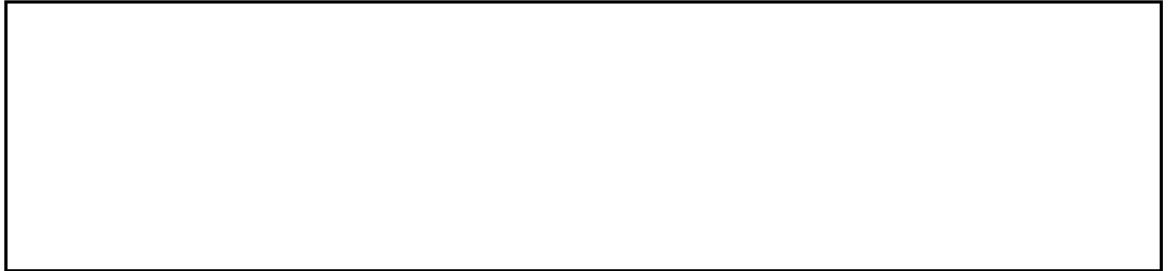
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c. On 14 June, [redacted] presented the regular briefing on "Introduction to Intelligence and the Organization for National Security" to 105 new employees. Approximately 85 of these were summer employees whose reactions to the briefing seemed to be more favorably animated than some groups we have had in the past. [redacted] and a member of the Logistics Office very capably provided special support needed in using the large auditorium for what will be the first of three such briefings.

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d. On 17 June, [redacted] presented his 2 hour lecture on "Military Potential of the USSR" to 28 students attending the Communist Strategy Course (A-400) at the FSI. This group included 19 Army and Air Force Officers to rank of Colonel, as well as senior grade civilians from Commerce, GSA, AID, AEC, and the Army Map Service.

This was an unusually attentive group, many of them already familiar with and complimentary of CIA products and activities. They kept me well beyond the scheduled time with their questions and was one of the most enjoyable sessions I have had with this course.

5. NPIC Briefing

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The one-day unclassified Orientation Course for NPIC personnel was cancelled at the request of [redacted] since so few people were available for the program. This program may be reactivated later this summer.

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6. Meeting on Project USEFUL

On 17 June 1965 [redacted] visited Col. James C. Short in the latter's JCS office in the Pentagon to prepare the ground for the next two-day Project USEFUL, which IOF is taking over from the Operations School.

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Col. Short, who, according to [redacted] has provided excellent support in the past to Project USEFUL, as far as JCS participation is concerned, was most cordial and helpful. He will be leaving his present assignment on 15 July, but promised to do as much as possible to alert his as yet unnamed successor, so that JCS participation in the future would be as smooth as in the past.

Discussions will be held shortly with appropriate DIA liaison personnel, before determining the dates of the next two-day course.

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# Memorandum

TO : Chief, Intelligence School

DATE: 21 June 1965

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 15  
14 June - 18 June 1965

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1. [ ] of OCI, spent Friday afternoon reviewing information collected by [ ] for use in revision of the research techniques text. [ ] will be spending a year at Princeton under Agency auspices, and he is interested in obtaining information dealing with the relationship between U.S. policy and intelligence, and on Congressional controls over intelligence. 25X1A

2. IPC No. 12 concluded on Friday after two days of briefings by the CT's on their course research projects. This group has a higher percentage of projects which went beyond a simple description of activities. We are requesting, through channels, that the IPC be extended by one week to permit the production of better course research papers that will be comparable to graduate seminar papers. We also plan to have a faculty meeting early in each IPC to discuss the proposed course research topics and to approve or disapprove them. The 8-weeks course does not allow enough time for the faculty to edit and review the course reports; and it does not give the trainees enough time to rewrite their course reports. Consequently, most of the course reports are rough drafts rather than polished reports.

One of the many advantages of the course project, which was very apparent in these briefings, was the way in which many of the briefers tied together activities in many parts of the Agency. An example of a way-out subject is the title of a paper in this group, "Witchcraft as an Operational Tool".

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3. The NPIC unclassified training program from 21 June to 13 July has been cancelled by [ ] because only a few new people have entered on duty. He hopes there will be enough people on hand by 14 July so that the training program can begin with the course in Communism.

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TO : Chief/Intelligence School

DATE: 21 June 1965

FROM : Chief/Management Training Faculty

SUBJECT: Weekly Activities Report No. 15  
14 - 18 June 1965

## FUTURE PLANS

The major part of the week of 14 - 18 June was devoted to an intensive review of our activities of the past few months. Plans have been made for the production of a number of summary reports and revised training materials which we hope to complete this summer.

## LDA

[redacted] had a very satisfactory conference in New York on 14 June with [redacted] and [redacted] Future plans were reviewed and several new training exercises were acquired.

## SPACE REQUIREMENTS

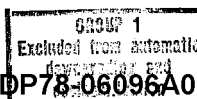
MTF requirements for space have been reviewed with [redacted] We believe that these plans will lead to an excellent arrangement for MTF.



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# Memorandum

TO : Chief, Intelligence School

DATE: 18 June 1965

FROM : Chief, Clerical Training

SUBJECT: Weekly Activities Report, No. 15  
14 - 18 June 1965

1. Number in Clerical Induction Training: During the week of 7 - 11 June 1965, there were 18 trainees in Clerical Induction Training; of these 9 entered classes for the first time.

2. Number in Clerical Orientation Training: During the week of 7 - 11 June 1965, there were 9 trainees in Clerical Orientation Training.

3. Results of Official Agency Testing Administered in Clerical Induction: Results of the tests administered to the entrance-on-duty employees for the week of 7 - 11 June 1965 were as follows:

	<u>Tested</u>	<u>Passed</u>
Typewriting	11	5
Shorthand	5	0

4. Results of Official Agency Testing Administered to Applicants: The results of the tests administered to the clerical applicants for the week of 7 - 11 June 1965 were as follows:

	<u>Tested</u>	<u>Passed</u>
SET	34	
Typewriting	27	3
Shorthand	9	1
Card Punch Operator		
Aptitude Test	1	

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Weekly Activities Report, No. 15  
14 - 18 June 1965

~~CONFIDENTIAL~~

5. Results of Official Agency Testing Administered by Clerical Refresher: The results of the tests administered to on-the-job Agency employees on 14 and 15 June 1965 were as follows:

	<u>Tested</u>	<u>Passed</u>
Typewriting	11	0
Shorthand	12	0

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6. Personnel Note: [ ] who served as an instructor on this Staff during previous summers returned to work with us on 14 June 1965. Suzie will teach classes on both the Clerical Induction and the Clerical Orientation programs.

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